

**Eden United Church of Christ
Volunteer Application & Disclosure Form**

This form is being used to help Eden United Church of Christ provide a safe and secure environment for children, youth, vulnerable individuals, and volunteers who participate in Eden UCC activities, programs, and events. It is to be completed by all volunteers for any position involving the supervision or custody of children and youth or interaction with vulnerable adults, such as the frail elderly or disabled persons.

The information obtained from this form is for the use of Eden United Church of Christ only. The confidential information requested in this form will be screened only by the Senior Minister. Relevant issues may also be discussed in confidence with the Lay Associate for Children and Youth Ministries and with senior program staff if necessary.

NON-CONFIDENTIAL INFORMATION

Date: _____

Name: _____
 Last First Middle

Address: _____ Zip: _____

Home Phone: () _____ Work/Cell Phone: () _____

Email: _____

Emergency Contact Information

Name: _____

Address: _____ Zip: _____

Home Phone: () _____ Work/Cell Phone: () _____

Check and complete one of the following:

I have been a member of this church since _____

I have been a friend of this church since _____

Employment History

List below all present and past employment, starting with your most recent employer (last 5 years is sufficient).

Company Name & Address	From Mo./Yr.	To Mo./Yr	Position Title	Person to Contact for Reference	Reason for Leaving
1.					
2.					
3.					

Special Certification (e.g., CPR, Medical, etc.): _____

1. List (name and city) other churches you have attended regularly during the past five years:

2. List any past or present community affiliations (other than church):

3. List all previous church work involving children, youth, or vulnerable individuals (church name and city, type of work performed, dates):

4. List all previous non-church work involving children, youth, or vulnerable individuals (organization's name and city, type of work performed, dates):

5. List any talents, training, or education that equip you for work with children, youth, or vulnerable individuals:

6. List your reasons for wanting to volunteer:

7. What age group do you prefer to work with? _____

8. Are you willing to work with other age groups? _____

9. List previous residences for last five years:

<u>Address</u>	<u>City</u>	<u>State</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. Personal References:

List below three persons not related to you who have knowledge of your character or work performance within the last three years.

Name	Address	Phone Number	Relationship	Occupation	# Years Acquainted

CONFIDENTIAL INFORMATION

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Driver's License # or California ID Card: _____

State: _____ Expiration date: _____

With respect to your driving record, have you ever had your license suspended or revoked due to reckless driving or driving while intoxicated and/or under the influence of illegal drugs, and/or for any other reason?

Yes _____ No _____

If yes, please explain below:

Have you ever been refused participation in any other youth programs or has your application to volunteer for any other youth programs (whether or not church-related) been denied?

Yes _____ No _____

If yes, please explain below:

Have you ever been convicted of a criminal offense (felony or serious misdemeanor), or do you currently have a criminal charge pending, or are you released on bail or on your own recognizance, or available for work through a work furlough or work release program?

Yes _____ No _____

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

Have you ever been accused of, arrested for, pleaded guilty to, or convicted of a crime involving child abuse or sexual misconduct, including, but not limited to, sexual abuse or molestation?

Yes _____ No _____

If yes, please explain below:

Have you ever had a civil lawsuit filed against you alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse, child abuse, or financial misconduct?

Yes _____ No _____

If yes, please explain below:

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying?

Yes _____ No _____

If yes, please explain below:

The covenants between persons seeking authorized volunteer positions in the church require honesty, integrity, and truthfulness for the health of the church. To that end, I attest that the information set forth in this application is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is no longer accurate.

Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between volunteers and the church they seek to serve. To that end, I authorize Eden UCC and/or its agents to make inquiries regarding my character and qualifications, including all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement, and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background, character, and qualifications. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements.

Eden UCC authorized volunteer recruitment process involves the sharing of information regarding applicants with those persons in a position to recruit, secure, and supervise both the position I am seeking to fill and program I am seeking to participate in. To that end, I authorize Eden UCC and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these purposes. I understand that Eden UCC will share with me information it has gathered about me, if I request it to do so.

I acknowledge my receipt and understanding of the Eden UCC Safe Congregation Policies and Procedures.

Print name: _____

Signature: _____ Date: _____

For Eden UCC use

- Sex Offender Registry (*www.nsopr.gov*) review performed on _____
- Criminal record and background check via *VolunteerSelectPlus* completed on _____
- Church membership for 6 mos. or association for 1 year confirmed on _____
- Covenant for Working with Children and Youth signed on _____
- Personal interview conducted by staff on _____
- Reference inquiries completed on _____
- Safe Congregation awareness training and policy orientation performed on _____
- (Optional) Volunteer Transportation Agreement completed on _____