

Eden United Church of Christ | Job Announcement

Position:	Social Empowerment Case Manager, Eden Resource Center
Location:	Mid Alameda County, CA
Status:	Regular, Full-time, Non-exempt
Salary:	\$25-28 per hour doe, plus excellent benefits

Who we are

Eden UCC is a multi-cultural, LGBTQ, and Immigrant Welcoming community. Eden Church is incubating the growth of the Eden Resource Center, a source for empowerment for families residing in the urban unincorporated areas of South Alameda County, CA. This is a non-religious, secular position. Applicants for this position are not expected to become church members or make a faith statement to be considered for hire. Eden Church is an equal opportunity employer.

Position Summary

The **Social Empowerment Case Manager** works with the Director of the EUCC Newcomer Navigation Center, serving primarily individuals and families who reside in the urban unincorporated communities of South Alameda County, CA.

Duties and responsibilities

- Describes the scope and limitations of the program and explains client rights and responsibilities; completes an intake interview and initiates a plan for case management in consultation with Supervisor.
- Assesses needs and psychosocial indicators such as nutrition and food access, transportation, child care, housing conditions, family relationships and school eligibility.
- Creates support plans for client needs; collaborates with other organizations to assure optimal care for the client and family's needs.
- Maintains accurate, detailed and thorough records and notes of client encounters, referrals, and case activities.
- Provides parent education and support.
- Identifies and addresses access to care barriers, including but not limited to availability and proximity to care providers, transportation, and cultural and/or linguistic knowledge.
- Performs home visits and off-site visits (school, shelter, etc.) on an as-needed basis following organizational guidelines and in consultation with Supervisor.
- Informs clients of community services available and may contact those agencies/ community-based organizations on clients' behalf.

- Maintains a thorough understanding and knowledge of community services including but not limited to medical/dental providers, domestic violence, food access, family support services, mental health, alcohol and drug services, etc., based on the client's needs.
- Engages in reflective supervision with Supervisor regarding workload, case management activities, performance, and work activities.
- Participates in required and recommended training and attends team and staff meetings.
- May perform special assignments as directed by the Supervisor.
- Works as a part of a collaborative team.

Qualifications:

- Bilingual Spanish/English required
- Bachelor's degree or equivalent experience in community based work, social work, or related field.
- Experience working with culturally-diverse populations is strongly desired
- Excellent interpersonal communication and writing skills
- Ability to work professionally in a multicultural team setting
- Ability to maintain client confidentiality
- Valid CA Driver's license and auto insurance

Application Procedure

Applicants should send a cover letter and resume via email to yuliana@edenucc.com. Please reference "NNC Case Manager" in the subject line. Applicants with suitable experience and/or skills will be contacted for interviews.